PROSPECTUS

Undergraduate Programmes2024-2025



GOVT. DEGREE COLLEGE CHINTPURNI

Tehsil Amb Distt. Una (H.P) -177109

College website:http://gdcchintpurni.ac.in



OUR VISION

Our Vision is to cultivate a vibrant environment rooted in robust, values-based academic principles aimed at nurturing mental and spiritual resilience. We prioritize clarity of thought to foster holistic student development, encompassing all aspects of their personality.

OUR MISSION

steadfast commitment mission is a and nurturing the latest awakening qualities residing within every student. Through tireless efforts, we strive to imbue them with a deep-seated appreciation for equity, fostering a sense of belonging within their community. We cultivation o f individual the emphasize responsibility, installing discipline cornerstone of personal growth. Moreover, aim extends beyond mere academic achievement; we seek to cultivate a harmonious environment where diversity is celebrated and mutual respect prevails. In doing so, we aim to equip students with the tools and values necessary for success not only in their academic pursuits but also in their lives beyond the classroom harmony.



FROM THE DESK OF THE PRINCIPAL

My Dear Students,

I would like to take this opportunity to extend a warm welcome to all the new students to this institute.

As the Principal of Government College Chintpurni, I take great pride in leading this institute. It's an honor for me to collaborate with students and staff, striving to make this college the finest in the region. We cherish every individual under our care. I firmly believe that education encompasses both academic prowess and creativity. My goal as Principal is to foster an environment that empowers our students to develop robust, reflective and discerning minds, capable of navigating all facets of life. Our faculty comprising highly dedicated and qualified professionals ensures an enriching classroom experience. We are committed to nurturing the intellectual and emotional growth of our vibrant student community. Our aim is to equip them with the best possible preparation for life, instill in them the ability to confront the challenges of tomorrow and inspire them to make meaningful contributions to both India and the word.

I am delighted to welcome you to your own college at any time. We are eager to participate in the education of your child and instillin him/her ethical values for glorious future. We encourage our departing students to embody hard work as the corner stone of success.

Finally, I advise our students to dedicate themselves whole heartedly to their endeavors, so that their aspirations, as well as those of their parents may manifest into reality

Thanks.

Dr. Ajay Kumar Principal

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ENTATIVE ADMISSION SCHEDULE

Annexure-'A'

Admission/Vacation/Examination schedule in respect of Govt. Private/GIA Degree Colleges/Govt. Sanskrit Colleges affiliated to HPU/SPU for the year 2024-25

Sr.	Particulars	Period	Days
No.	Submission of admission forms for the session 2024-25	03.06.2024 to 15.07.2024	34 days
	Pre-admission counseling of students	03.06.2024 to 15.06.2024	
	Display of 1 st Merit list (UG 1 st year student)	16.07.2024 upto 01:00PM	
	Fee to be deposited	16.07.2024 to 19.07.2024	03 days
	Display of 2 nd Merit List	20.07.2024 up to 11:00AM	
	Fee to be deposited	20.07.2024 upto 5:00 PM	01 day
	Orientation of 1 st Year Students	22.07.2024	01 day
	Admission of UG 2 nd year & final year students on Roll On Basis	06.06.2024 to 15.07.2024	31 days
	Fee to be deposited	06.06.2024 to 19.07.2024	35 days
	Post admission counselling	20.07.2024, 22.07.2024	02 days
1	in the second of the second	23.07.2024 to 28.10.2024	79 days
	Regular Teaching	04.11.2024 to 31.12.2024	48 days
		05.02.2025 to 29.03.2025	45 days
		Remedial Classes beyond normal teaching hours (atleast 54 hours)	
		Total Teaching Days	181 days
		Vacation Schedule	
	Summer Vacation	18.06.2024 to 12.07.2024	25 days
	Diwali Break	29.10.2024 to 02.11.2024	05 days
. 1	Winter Vacation	01.01.2025 to 04.02.2025	35 days
.		Total Vacation Period	65 days
	Examinations	01.04.2025 to 14.05.2025	44 days
	Evaluation of answer scripts	10.04.2025 to 17.05.2025	38 days
	Results of all UG Classes	Upto 30.06.2025	
			1.6

Addi. Secy. (Edu) o the Govt. of HP

Note:- Results of all Under Graduate Classes of Academic Year 2024-25 should be declared on or before 31st July 2024 positively. Result of reevaluation should be declared up to 7th September 2024. Supplementary Exams for the Academic Year 2023-24 may be conducted in September 2024 and result of the same be declared by October, 2024.

INTRODUCTION -

The Government College in Chintpurni was established by Himachal Pradesh Government on April 26, 2017. Prior to its Governmental oversight, it was administered by a managing committee known as Swami Vivekanand Smark Smiti, Una since 1988. Affiliated with Himachal Pradesh University, the College offers undergraduate programmes in Arts and Commerce. Additionally, it actively promotes student engagement in extracurricular activities such as NSS, Rovers and Rangers, Red Ribbon Club and Road Safety, fostering holistic development. Notably, Chintpurni is renowned for its Maa Chintpurni Temple, a significant pilgrimage destination and one of India's revered Shakti Peethas. Aspiring athletes find a platform at the College to hone their skills and pursue their dreams. Moreover, students facing financial constraints are supported in their pursuit of higher education, thereby catering to the educational needs of numerous individuals hailing from neighboring villages in the vicinity.





NSS Activities by Volunteers



Rover and Ranger Activities



A Rally on Road Safety and Drug Abuse





Activities by Red Ribbon Club

- FACULTY-

The faculty is the base of any institution. The college is very much fortunate to have the teachers who are responsible, updated, supportive and result oriented.

OUR PROFICIENT TEAM

Dr. Ajay Kumar (Ph.D. Physics)	Principal

TEACHING FACULTY

Sr. No.	Name	Department	Designation
1	Mrs. Ritu Jaswal (M.A., M. Phil)	English	Assoc. Prof.
2	Dr. Rekha Gupta (Ph.D.)	Commerce	Asstt. Prof.
3	Dr. Vinod Sharma (M.Phil Ph.D.)	Commerce	Asstt. Prof.
4	Dr. Jyoti Sharma (M.Phil Ph.D.)	Hindi	Asstt. Prof.
5	Dr. Richa Sharma (M.Phil Ph.D.)	Mathematics	Asstt. Prof
6	Mr. Brijesh Sharma (M.A.)	History	Asstt. Prof.
7	Mr. Govind Sharma (M.A.)	Sanskrit	Asstt. Prof.
8	Mr. Rakesh Kumar (M.A.)	Pol. Sci.	Asstt. Prof.

LIBRARY STAFF

ADMINISTRATIVE STAFF

Sr. No.	Name	Designation
1	Mr. Mahesh Kumar	Sr. Asstt.
2	Mr. Virender Rana	Peon (On Deputation)
2	Mrs. Anita Kumari	Peon (On Deputation)
3	Mrs. Ranjna Devi	Peon (On Deputation)

COMMITTEES FOR THE SESSION 2024-2025

Sr. No.	Committee	Convener	Members
1.	Advisory	Mrs. Ritu Jaswal	Dr. Rekha Gupta
			Dr. Vinod Kumar
			Dr. Jyoti Sharma
			Dr.Richa Sharma
2.	Bursar	Mrs. Ritu Jaswal	
3.	Admission	Mrs. Ritu Jaswal	Dr. Rekha Gupta Dr. Vinod Kumar Dr. Jyoti Sharma Dr. Richa Sharma Mr. Brijesh Sharma Mr. Govind Sharma Mr. Rakesh Kumar
4.	Purchasing	Dr. Rekha Gupta	Mr. Govind Sharma Mr. Rakesh Kumar Mr. Mahesh Kumar
5.	Examination	Mr. Ritu Jaswal	Dr. Jyoti Sharma

			Mr. Mahesh Kumar
			Mr. Govind Sharma
6.	Internet, Website & Social	Dr. Jyoti Sharma	Mr. Brijesh Sharma
	Media		Mr. Rakesh Kumar
			Mr. Mahesh Kumar
7.	Cultural Activities	Dr. Jyoti Sharma	Dr. Richa Sharma
			Mr. Govind Sharma
			Mr. Rakesh Kumar
8.	Time Table	Dr. Vinod Kumar	Mr. Brijesh Sharma
			Mr. Rakesh Kumar
9.	College Beautification	Dr. Jyoti Sharma	Mr. Govind Sharma
			Mr. Rakesh Kumar
10.	Career Guidance &	Dr. Richa Sharma	Mr. Govind Sharma
	Placement Cell		Mr. Rakesh Kumar
11.	Anti-Ragging Cell	Dr. Vinod Kumar	Dr. Vinod Kumar
			Mrs. Neelam
			Kumari
			Mr. Govind Sharma
12.	Sexual Harassment	Dr. Jyoti Sharma	Mr. Rakesh Kumar
			Dr. Richa Sharma
			Mrs. Neelam
			Kumari
13.	IQAC & NAAC	Mr. Ritu Jaswal	Dr. Rekha Gupta
			Dr. Vinod Kumar
			Dr. Jyoti Sharma
			Dr. Richa Sharma
			Mrs. Neelam
			Kumari
			Mr. Brijesh Sharma
			Mr. Govind Sharma
			Mr. Rakesh Kumar
14.	Scholarship	Mr. Brijesh Sharma	Mr. Rakesh Kumar
15.	Library	Mrs. Neelam	
		Kumari	
16.	Sports	Mr. Govind Sharma	
17.	NSS Unit	Dr. Vinod Kumar	Dr. Jyoti Sharma
18.	Water Hygiene &	Mr. Rakesh Kumar	
	Electricity		
19.	PTA	Dr. Vinod Kumar	Mr. Brijesh Sharma
			Mr. Govind Sharma

			Mr. Rakesh Kumar
20.	ECO Club	Dr. Rekha Gupta	
21.	Red Ribbon Club Red Cross	Dr. Jyoti Sharma	
22.	Electoral Literacy Club	Mr. Rakesh Kumar	
23.	RTI	Mr. Brijesh Sharma	
24.	Ranger & Rover	Dr. Vinod Kumar (Advisor)	
		Mr. Govind Sharma (In charge)	
25.	Road Safety Club	Dr. Rekha Gupta	
26.	Discipline	Mr. Brijesh Sharma	Mr. Govind Sharma Mr. Rakesh Kumar Mrs. Neelam Kumari

DOCUMENTS TO BE SUBMITTED

Documents required for students at the time of admission are as follow:

- 1. Copy of Matriculation certificate for date of birth.
- 2. Copy of marks list of exams passed (+2 class onwards).
- 3. Original character certificate issued by the Institution last attended.
- 4. Two latest passport size photographs.
- 5. Copy of Aadhar Card.
- 6. Bank A/c Number
- 7. Voter ID card.
- 8. Affidavit of gap.

FOR GIRLS STUDENTS

Only girl's students who are bonafide Himachali are eligible for exemption of tuition fees.

NOTE: The candidates who have passed the previous exams from another Board/University must submit the following documents.

1. Eligibility certificate from the H.P. Board/University declaring equivalence of the course studies by them for the purpose of admission.

- 2. Original Migration certificate from Board/University from where they passed.
- 3. Detailed marks sheet of exams passed.
- 4. Character certificate (in original) from Head of Institution last attended.

NOTE: All the original certificates must be produced at the time of admission. And addition attested copies of all certificate must be deposited.



प्रवेश के लिए दिशा निर्देश

नोट :—सत्र 2024—25 में वी.ए./बी. कॉम प्रथम वर्ष के लिए पाठ्यकम, हिमाचल प्रदेश विश्वविद्यालय व हिमाचल प्रदेश सरकार की नवीनतम अधिसूचना व दिशा निर्देशों के अनुसार होगा।

प्रवेश हेतु पात्रता:-

- 1. बी.ए. में प्रवेश लेने के लिए छात्र का 102 की परीक्षा में सभी विषयों में न्यूनतम 33 प्रतिशत अंक के साथ पास होना अनिवार्य है।
- 2. कला संकाय वाले सभी छात्रों के लिए बी. कॉम में प्रवेश लेने के लिए 102में गणित तथा अर्थशास्त्र में से किसी एक विषय का अध्ययन करना अनिवार्य है।
- 3. वाणिज्य समूहों के छात्रों के लिए बी. कॉम में प्रवेश के लिए न्यूनतम 40 प्रतिशत निधारित की गई है।
- 4. इसके अलावा छात्राओं ;ळपतसेद्धके बी. कॉम में प्रवेश क लिए न्यूनतम 33 प्रतिशत निर्धारित की गई है।

आवश्यक दस्तावेज:-

वायोडेटा, अंडरटेकिंग तथा पी.टी.ए. प्रपत्र के साथ पूरा प्रवेश प्रपत्र निम्नलिखित दस्तावेजों के साथ प्रस्तुत किया जाना चाहिए।

- दो पासपोर्ट आकार के छात्र के फोटो और दो पासपोर्ट आकार के माता
 पिता या अभिभावक के फोटो।
- मैटि्क प्रमाण पत्र के साथ—साथ अन्य सभी मूल प्रमाण पत्र उनकी फोटो प्रतियों के साथ उपलब्ध होने चाहिए।
- 3. हि. प्र. अधिवास ;डोमिसाइलद्ध प्रमाण पत्र केवल छात्राओं ;ळपतसेद्धके लिए जरुरी है।
- शुल्क छूट तथा आयु में छूट पाने के लिए 40 प्रतिशत विकलांगता प्रमाण पत्र और श्रेणी प्रमाण पत्र प्रस्तुत करता अनिवार्य होगा।

- 5. पुराने छात्रों के पास पंजीकरण ;रजिस्ट्शनद्ध कार्ड की फोटो प्रति होना अनिवार्य है।
- 6. विद्यार्थियों को किसी भी पाठ्यकम के पहले वर्ष में प्रवेश लेने के लिए पिछले सस्थान के प्रमुख से मूल चरित्र प्रमाण पत्र को प्रस्तुत करना होगा। ऐसे छात्र के मामले में जिनकी पड़ाई में एक या अधिक वर्षों का अंतराल हो, उसे किसी राजपत्रित अधिकारी या संबंधित गांव के प्रधान से मूल चरित्र प्रमाण पत्र को प्रस्तुत करना होगा, चरित्र प्रमाण पत्र प्रवेश की तिथि से छः महीने पहले की अविध का नहीं होना चाहिए।
- 7. हि. प्र. शिक्षा बोर्ड और विश्वविद्यालय के अलावा अन्य शिक्षा बोर्ड और विश्वविद्यालय के छात्रों को प्रवेश हेतु प्रवास ;माइग्रेशनद्ध प्रमाण पत्र अन्यथा षपथ पत्र ;।िंपिकंअपजद्ध की मूल प्रति प्रस्तुत करनी होगी। झूठा शपथ पत्र प्रस्तुत करना कानूनी अपराध है।

महत्वपूर्ण जानकारी:--

- 1. सभी छात्र छात्राओं की अपनी ई, मेल, आई. डी. होनी अनिवार्य है। प्रत्येक छात्र अपने प्रवेश पत्र पर अपना बैंक खाता नम्बर तथा आधार नम्बर व मतदाता पहचान पत्र का नम्बर अंकित करे। तथा इनकी एक एक प्रति अवश्य होनी चाहिए।
- अभिभावकों के लिए यह अवश्यक है कि वह अपना फोन न. छात्र के प्रवेश पत्र पर अवश्य लिखे ताकि आवश्यकता पड़ने पर उनसे आसानी से सर्म्पक किया जा सके।

प्रवेश प्रकिया:—

- 1. प्रवेश के लिए महाविद्यालय सूची पत्र ;प्रॉस्पेक्टसद्ध में उपलब्ध प्रपत्र ;फार्मद्ध पर ही आवेदन करना होगा।
- छात्र छात्राओं को सभी नियमों तथा पात्रता शर्तो को ध्यान से पढ़ने के वाद स्वंय के हस्तलेखन में आवेदन पत्र भरना होगा।
- अभिभावको को प्रवेश के लिए आना आवश्यक है अभिभावको के हस्ताक्षर
 ही मान्य होगें।
- प्रवेश पत्र मे दिए गए अनुकम के अनुसार ही प्रमाण पत्रों को लगाना होगा।

- 5. प्रवेश प्रपत्र पर प्रवेश सिमिति के अनुमोदन के बाद छात्र को उस सिमिति के संयोजंक तथा उसके वाद अन्तिम प्रवेश सिमिति का अनुमोदन लेना होगा।
- 6. अनुमोदन के बाद निर्धारित तिथि पर फीस जमा नही होती तो उसका प्रवेश रद् माना जायेगा।

प्रवेश हेतु नियम:-

- 1. महाविद्यालय में प्रवेश केवल प्रवेश समिति के अनुमोदन पर ही होगा।
- 2. प्रवेश केवल निर्धारित पात्रता शर्तों के पूरा करने पर ही किया जाएगा।
- 3. बी.ए./बी.कॉम में प्रवेश लेने वाले छात्र की अधिकतम आयु 28 वर्ष ;ठवलेद्धऔर 25 वर्ष ;ळपतसेद्धनिर्धारित की गई। इसके अधिक आयु वाले छात्रों को कुलपित की अनुमित द्वारा 6 महीने तक की अधिकतम छूट दी जा सकती है। इसके अतिरिक्त अनुसूचित जाति व अनुसूचित जनजाति के छात्रों को 3 साल तक की अतिरिक्त छूट दी जा सकती है।
- 4. सभी प्रवेश हिमाचल प्रदेश विश्वविद्यालय की अनुमित के बिना अंनर्तिम / अल्पकालिक हैं।
- 5. प्रवेश और शुल्क सरंचना के सभी नियम हि.प्र. विश्वविद्यालय के निंदेशों के अनुसार ही बदले और सशोंधित किए जा सकते है।
- 6. प्रवेश के समय सभी मूल प्रमाण पत्र साथ लाए।
- अध्ययन में एक या अधिक वर्षों का अंतराल है तो कारण बताने हेतु एक शपथ पत्र प्रस्तुत करना होगा।
- प्रवेश पाने वाले हर छात्र को पी.टी.ए. निथि में 300 रुपये प्रति सत्र का भुगतान करना होगा।
- 9. छात्राओं ;ळपतसेद्धको टयूशन फीस में छूट के लिए हि.प्र. वोनाफाइड प्रमाण पत्र की एक प्रमाणित प्रतिलिपि साथ लानी होगी।
- 10. विकलांग छात्र के टयूशन फीस में छूट के लिए 40 प्रतिशत विकलांगता प्रमाण पत्र की प्रमाणित प्रति सलंग्न करनी होगी।
- 11. जिन छात्रों ने पहले सत्र या वर्ष की पढ़ाई किसी अन्य विश्वविद्यालय से की है और अगर वह हि.प्र. विश्वविद्यालय द्वारा निर्धरित टी.डी.सी.प्प और टी.डी.सी.प्प्में प्रवेश लेना चाहते है तो पहले उसके द्वारा अध्ययन किए गए

- पाठ्यकम की समक्षता हि.प्र. विश्वविद्यालय शिमला द्वारा निर्धारित की जाएगी, तत्पश्चात ही उसका प्रवेश मान्य माना जाएगा।
- 12. जो छात्र हि.प्र. बोर्ड व हि.प्र. विश्वविद्यालय के अलावा अन्य शिक्षा बोर्ड अन्य विश्वविद्यालय से पढ़कर आए है उन्हे प्रवेश लेने हेतु माइग्रेश्न प्रमाण पत्र की मूल प्रति प्रस्तुत करनी होगी न्यूनतम पात्रता शर्तो के अतिरिक्त केवल उन छात्रों को जो राष्ट्रीय ओपन स्कूल में 102सभी विषयों में पास होगें उन्हें ही बी.ए. तथा बी.कॉम में प्रवेश दिया जायेगा।



COLLEGE LIBRARY

Library plays a crucial role in providing students with reliable content. It encourages the process of learning and grasping knowledge among the students. Most importantly, it is a great platform for making progress. Our College has a spacious Library with comfortable sitting arrangements. Computers are installed with proper Wi-Fi connection.





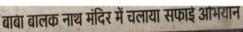




MEDIA COVERAGE

विद्यार्थियों को प्राथमिक उपचार की जानकारी दी

संवाद सहयोगी, चिंतपूर्णी : राजकीय महाविद्यालय चिंतपूर्णी में प्रदेश व जिला रेडकासं सोसायटी के सौजन्य





चितपूर्णी कालेज में एनएसएस स्वयंसेवी और स्टाफ 🌞 जागरण साथ सफाई में हाथ बंटाया। उन्होंने



प्रीति के हाथों में सजी सबसे सुंदर मेहंदी

मानसी व टीम ने सजाई सबसे सुंदर रंगोली



चिंतपूर्णी कालेज में करवाई खेलकूद प्रतियोगिता



नारा लेखन में आंचल प्रथम व अंजू द्वितीय



वितपूर्णी कालेज में नारा लेखन प्रतियोगिता में भाग लेने वाले प्रतिभागी 🍛 जागरण

चिंतपूर्णी: राजकीय महाविद्यालय चिंतपूर्णी में सड़क सुरक्षा क्लब की ओर से नारा लेखन प्रतियोगिता का

करना चाहिए। नारा लेखन प्रतियोगिता में महाविद्यालय के सात प्रतिभागियों ने भाग लिया जिसमें आंचल शॉर्मा प्रथम,

चिंतपूर्णी कालेज की समस्याओं का होगा हल

वितपूर्णी : राजकीय महाविद्यालय चितपूर्णी में वार्षिक पारितोषिक वितरण समारोह मनाया गया। अध्यक्षता विधायक सुदर्शन सिंह बबलू ने की। प्राचार्य डा . अजय शर्मा ने विद्यायक को शाल, टोपी और स्मृतिचिह्न देखकर सम्मानित किया। प्राचार्य ने वार्षिक रिपोर्ट प्रस्तुत करते हुए कहा कि महाविद्यालय के विद्यार्थी पढ़ाई और खेलों में उत्कृष्ट प्रदर्शन कर रहे हैं, लेकिन महाविद्यालय के पास अपना भवन नहीं है और जिस परिसर में महावद्यालय चल रहा है, वहां पर तीन कमरों की स्थिति अत्यंत दयनीय है। उन्होंने विद्यायक से आग्रह किया कि



कला का प्रदर्शन

चितपूर्णी कालेज मे रविवार को वार्षिक समारोह का आयोजन किया गया। इस दौरान सांस्कृतिक प्रस्तुति देने से पहले छात्राएं = जागरण

चिंतपूर्णी कालेज में स्काउट व गाइड दिवस मनाया संवाद सहयोगी, चिंतपूर्णी : राजकीय महाविद्यालय चिंतपूर्णी में स्काउट व गाइड दिवस मनाया गया। विद्यार्थियों को स्काउट की प्रतिज्ञा दिलवाई गई







संवाद सहयोगी, विंतपूर्णी : राजकीय महाविद्यालय चिंतपूर्णी में शुक्रवार को सङ्क सुरक्षा क्लब पुस्तिका का विमोचन विधायक सुदर्शन सिंह बबलू चे किया। यह प्रिय्वका स्पार्थोह के दिशानिर्देशों व नियमों का पालन करने का संदेश देने का प्रयास किया है। इस

राजकीय महाविद्यालय चिंतपूर्णी में समारोह का आयोजन, विद्यायक ने लोगों से सड़क सुरक्षा नियमों का पालन करने का आह्वान किया किया।

कार्यक्रम में विद्यार्थियों ने विभिन्न





UG PROGRAMME

Annual System provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

Outline of Annual System

- **Discipline Specific Core (DSC) Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a core course.
- Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advances or supportive to be discipline/subject of study or which provides and extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/ skill is called an Elective Course.
- **Discipline Specific (DSE) Course** (2 each for regular courses): Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

- **Dissertation/Project Work:** An elective course of 6 credits designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a courses on his own with an advisory support by a teacher/faculty member is called dissertation/project work. A project/Dissertation work be given in lieu of a discipline specific elective paper.
- Generic Elective Course (GEC): An elective course chosen generally from an unrelated discipline/ subject, with an intention to seek exposure to other subjects/disciplines is called a Generic Elective Courses. P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such elective may also be referred to as Generic Elective.

Ability Enhancement Courses (AEC)/ Competency Improvement Courses/Skill Development Courses/Foundation Courses: The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Courses (AEEC) "AECC" Courses are the courses based upon the content that leads to knowledge enhancement. They ((i) Environmental Science (ii) English/MIL Communication) are mandatory for all discipline. AEEC courses are value/based and/or skill-based and are aimed at providing hands-on-training, competencies, skill etc.

Ability Enhancement Compulsory Course (AECC): Environmental Science, English Communication/MIL Communication.

Skill Enhancement Courses (SEC) (Minimum 4): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

Eligibility for Admission:

a) A pass in the senior Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education of an examination accepted as equivalent thereto by the various bodies of the H.P. University.

- i) Provided that the candidates who have passed the qualifying examination with commerce stream/Economics or Maths shall be given preference in admission to B.Com programme.
- b) An applicant must not be more than 23 years (25 years for girls) of age as on 01-07-2019 and must not have born earlier to 01-07-1996. However in case of overage candidates, the Vice-Chancellor may allow age relaxation upto six months. In case of scheduled Caste/ Scheduled Tribe, students relaxation upto three years is allowed as per rules.
- c) An applicant failing in all subjects or having a compartment in 10+2 will not be admitted.



For The Degree:

- A regular candidate shall have to undergo the prescribed courses of study in a college affiliated to the H.P. University for a period not less than three academic years (and not more than five academic years), passed the examinations prescribed and fulfilled such conditions as have been prescribed therefore.
- There shall be no private or other category of students and shall be eligible for degree either through regular mode or through distance education mode.
- A candidate other than regular candidates shall have to undergo the
 prescribed courses of study International Centre for Distance
 Education and Open Learning (ICDEOL) H.P. University for a
 period not less than three academic years (and not more than five
 academic years), passed the examinations pre scribed and fulfilled
 such conditions as have been prescribed therefore.
- Students Course wise Continuous Comprehensive Assessment (CCA) and Evaluation

All Courses (Core, Elective and Skills Courses) involve an evaluation system of students that has the following two components:-

- 1. Continuous Comprehensive Assessment (CCA) accounting for 30% of the final grade that a student gets in a course; and
- 2. **Annual Examination (AE)** accounting for the remaining 70% of the final grade that a student gets in a course.
 - i) Continuous Comprehensive Assessment (CCA): This would have the following components:
 - a) **Classroom Attendance:** Each student will have to attend a minimum of 75% Lectures/Tutorials/ Practicals. A students having less than 75% attendance will not be allowed to appear in Annual Examination (AE).

- Provided that those having between 74% and 65% attendance will apply for examination in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
- Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical certificate from a Government Hospital.
- Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NSS, NCC, Youth Festivals, Sports, Rovers & Rangers etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by an authenticated certificate from the concerned college authorities.
- Provided further that those getting the exemptions, except for those getting exemptions for co-curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below:
- **b)** Classroom Attendance Incentive: Those having greater than 75% attendance (for those participating in co-curricular activities, 25% will be added to percent attendance) will be awarded CCA marks as follows:

• >95% 5 marks

c) Mid-Term Tests: There will be one mid-term test of 15 marks.

- **d) Seminar/Assessment/Term Paper:** The remaining 10 marks of the CCA will be awarded on the basis of seminar/assignment/term paper etc.
 - **Annual Examination (AE):** The remaining 70% of the final grade of the student in a course will be on the basis of an examination that will be for three hours duration and will be covering the whole syllabus of the course.

Note: Admission will be strictly on merit and roaster basis.

DETAIL OF COURSES UNDER ANNUAL SYSTEM 2024-2025

BA-I

Subject	Title of Paper	Class	Code
	Pryojan Mulak Hindi (Core) (For		HIND 101
	B.A./B.Com.)	B.A-	
Hindi		1/B.COM-1	
	Hindi Sahitya ka Itihas (Core)		HIND 102
		B.A-1	
	Madhyakalin Hindi Kavita(Core)		HIND 103
		B.A-1	
Political	Paper-I: Introduction to Political		POLS101
Science	Theory(DSC-IA)	B.A-1	
	Paper-II: Indian Government and		POLS 102
	Politics(DSC-IB)		
		B.A-1	
Mathematics	Differential Calculus(DSC)	BA-1	MATH101TH
	Differential Equations (DSC)	BA-1	MATH102TH
		B.A/B.com-	
English	Compulsory English	1	ENGCE101
	DSC 1A English Literature-1, (Essays,		
	Stories and Poems)	B.A-1	ENG DSC 102
	DSC 1B English Literature-2, (Essays,		
	Short-Stories Stories and Poems)	B.A-1	ENG DSC 103
	A FIGG A W. W. GIVII	B.A/B.com-	ENG AEGG 104
	AECC-2 Writing Skills	1	ENG AECC 104
TT' .	History of India from the Earliest Times up	D 4 1	HIST(A) 101
History	to 300 CE(DSC-IA)	B.A-1	THOTE(A) 100
	History of India C. 300 - 1206 (DSC-IB)	D 4 1	HIST(A) 102
		B.A-1	

Sanskrit	Sanskrit Kavya(Core)	B.A-1	SKT- DSC-101
	Sanskrit Gadya Kavya (Core)		SKT- DSC-102
		B.A-1	
	Niti Sahitya (Core)	B.A-1	SKT- DSC-103
	Upnishad Shrimadbhagwat Gita Tatha		SKT- AECC-104
	Paninia Shiksha (AECC)	B.A-1	
Economics	Principles of Microeconomics-I	B.AI	ECONA101
	Principles of Microeconomics-II	B.AI	ECONA102

BA-II

Subject	Title of Paper	Class	Code
	Anivaraya Hindi 'Rachna Punj ' (Core)		HIND 201
	(Compulsory)	B.A-	
Hindi		/B.COM-2	
	Aadhunik Hindi Kavita (Core) (DSC-1C)		HIND 202
		B.A-2	
	Hindi Gadhya Sahitaya (Core) (DSC-1D)		HIND 203
		B.A-2	
	Karyalayee Hindi(SEC-1)		HIND 204
		B.A-2	
	Anuvaad Vigyan (SEC-2)	B.A-2	HIND 206
Political	Comparative Government and Politics		DSC-1CPOLS 201
Science	(DSC-1C) (Core)	B.A-2	
	Introduction to International Relations		DSC-1DPOLS 202
	(DSC-1D) (Core)		
		B.A-2	
	Legislative Support(SEC-1)		SEC-1-POLS 203
		B.A-2	
	Public Opinion and Survey Research (SEC-		SEC-2-POLS 204
	2)	B.A-2	
Math	Real Analysis (DSC)	B.A2	MATH201TH
	Algebra (DSC)	B.A2	MATH202TH
	Integral Calculus (SEC)	B.A2	MATH309TH
	Vector Calculus (SEC)	B.A2	MATH310TH
		B.A/B.com-	
English	English-2 Core English (Compulsory)	2	ENGCE201
	DSC-IC- British Literature (Play and		
	Novel)	B.A-2	ENG DSC 202
	DSC-ID Literature Cross Currents	B.A-2	ENG DSC 203
	AEEC/SEC-1: Creative Writing Book and		ENG AEEC/ SEC
	Media Reviews	B.A-2	204
	History of India, C.1206-1707 (DSC-1C)	D 4 0	HIST(A) 203
History		B.A-2	**************************************
	History of India, C.1707-1950(DSC-1D)	D 4 0	HIST(A) 204
		B.A-2	

	Historical Tourism (SEC-1)		SEC-I : HIST(A)
		B.A-2	213
	An Introducation to Archaeology (SEC-II)		SEC-2 : HIST(A)
		B.A-2	215
Sanskrit	Sanskrit Natak (DSC-1C)	B.A-2	SKT- DSC-201
	Sanskrit Vyakarn (DSC-1D)		SKT- DSC-202
		B.A-2	
	Vyakarn Evam Sanyojan (DSC)	B.A-2	SKT- DSC-203
	Ayurved ke Mool Sidhant(AEEC)/(SEC-I)		SKT-AEEC/SEC-
		B.A-2	205
	Sanskrit-Chand Evam Gaayan		SKT-AEEC/SEC-
	(AEEC)/(SEC-II)	B.A-2	206
Economics	Principles of Macroeconomics-I (DSC)	B.A2	ECONA201
	Principles of Macroeconomics-II (DSC)	B.A2	ECONA202
	Economy of Rural Development (SEC)	B.A2	ECONA204
	Demography (SEC)	B.A2	ECONA206

BA- III

Subject	Title of the Paper	class	code
	Rang Aalekh Evam Rangmanch		HIND 301
	(SEC-3)		
Hindi		B.A-3	
	Samachar Sankalan Aur Lekhan		HIND 304
	(SEC-4)	B.A-3	
	Lok Sahitya (DSE-1A)		HIND 305
		B.A-3	
	Chhaya vadottar Hindi Kavita		HIND 306
	(DSE-1B)	B.A-3	
	Aadhunik Bhartiya Sahitya (GE-1)	B.A-3	HIND 307
	Sarjnatmak lekhan ke vividh		HIND 308
	kshetra (GE-2)	B.A-3	
	Themes in Comparative Political		DSE-1A-POLS-301(A)
Political Science	Theory(DSE-1A) Option-I	B.A-3	
	Administration and Public Policy:		DSE-1A-POLS-301(B)
	Concepts and Theories (DSE-1A)		
	Option-II	B.A-3	
	Democracy and Governance		DSE-1B-POLS-302(A)
	(DSE-1B) Option-I	B.A-3	
	Understanding Globalization		DSE-1B-POLS-302(B)
	(DSE-1B) Option-II	B.A-3	
	Democratic Awareness Through		SEC-3 POLS-303
	Legal Literacy (SEC-3)	B.A-3	
	Conflict and Peace Building (SEC-		SEC-4 POLS-304
	4)	B.A-3	

	Society Economy and Politics in		GE-I POLS-305
	Himachal Pradesh (GE-1)	B.A-3	
	Human Rights, Gender and		GE-2 POLS-306
	Environment (GE-2)	B.A-3	
Math	Linear Algebra(DSC)	B.A3	MATH303TH
	Numerical Methods(DSC)	B.A3	MATH304TH
	Probability and Statistics(DSC)	B.A3	MATH313TH
	Transportation and Game		
	Theory(DSC)	B.A3	MATH317TH
	Academic Writing and		
English	Composition	B.A-3	ENG AEEC/ SEC 304
	AEEC/SEC-3 Technical Writing	B.A-3	ENG AEEC/ SEC 301
	AEEC/SEC-4 Business		
	Communication	B.A-3	ENG DSE 302
	DSE-IA Soft SkillS	B.A-3	ENG DSE 303
	Generic GE-1 Literature from		
	Himachal	B.A.3	ENG GE 305
	GE-2 Contemporary India		
	"Women and Empowerments"	B.A.3	ENG GE 306
TT' .	Dan In	D 4 2	HIST(A) 305
History	DSE-IB	B.A-3	THOM(A) 207
	Modern and Contemporary World	D A 2	HIST(A) 307
	History-I:1871-1919 (DSE-IA) Modern and Contemporary World	B.A-3	HIST(A) 317
	History-II:1919-1992 (DSE-III)	B.A-3	ПІЗТ(А) 317
	Indian History and Culture (SEC-	D.A-3	
	V)	B.A-3	HIST(A) 319
	Academic Writing and	Biild	
	Composition		
sanskrit		B.A-3	SKT- DSE-301
	Vyaktity Vikas ka Bhartiya		SKT- DSE-302
	Drishtikon (DSE-1A)	B.A-3	
	Sahityik Samalochana (DSE-1B)	B.A-3	SKT- GE-303
	Patanjal Yogsutr (GE-1)		SKT- GE-304
		B.A-3	
	Bhasha Vigyan ke Mulbhoot		SKT-AEEC/SEC-305
	Sidhant (GE-2)	B.A-3	
	Bhartiya Rangshala (SEC-3)	B.A-3	SKT-AEEC/SEC-306
	Bhartiya Vastushastr (SEC-4)		
Economics	Indian Economy (DSC)	B.A3	ECONA301
	Development Economics (DSC)	B.A3	ECONA305
	Research Methodology (SEC)	B.A3	ECONA309
	Project Work (SEC)	B.A3	ECONA314
	Economy of Himachal Pradesh		
	(GE)	B.A3	ECONA313

B.Com-I,II&III

Program Name	Course code	Course Name
	Environment Studies:- AECC-1	AECC-1
	Financial Accounting	BC1.1
	Business organization and Management	BC1.2
	Business Law	BC 1.3
B.COM-I	AECC-2 Writing Skills	ENG AECC 104
	Compulsory English	ENGCE101
	Upnishad Shrimadbhagwat Gita Tatha Paninia Shiksha (AECC)	SKT- AECC-104
	Hindi-I	C-6
	Business Statistics and Mathematics	BC 1.4
	Company law	BC 2.1
	Income tax law and Practice	BC 2.2
	Computer applications in Business:- SEC-1	BC 2.3
B.COM-II	Corporate Accounting	BC 2.4
	Cost Accounting	BC 2.5
	English-2 Core English (Compulsory)	ENGCE201
	Hindi-II	C-10
	E-Commerce:- SEC-2	BC 2.6AW
		BC 3.1 (a)
	Corporate Governance and Auditing	BC 3.2 (a)
	Entrepreneurship:- SEC-3	BC 3.3
B.COM-	Management Accounting:- DSE-3	BC 3.5 (c)
B.COM- III	International Business:- DSE-4	BC 3.6 (a)
	Economy of Himachal Pradesh :-GE(1)	ECONA313
	Indian Economy:- GE-2	ECONA314
	Personal Selling and Salesmanship:- SEC-4	BC 3.7

LEAVE RULES

GENERAL LEAVE & DUTY LEAVE RULES: Students are required to attend their classes regularly and punctually as soon as the time table is notified. Student(s) can proceed on leave only with prior permission from concerned tutor after applying in a leave proforma available in the college. Concerned tutor can recommend maximum leave up to 3 days. Senior tutor can be recommend maximum leave up to 7 days. For a long leave i.e. for more than 7 days, student must get the application recommended by the concerned tutor and sanctioned by principal before proceeding on leave. The name of student who remain absent without prior sanction of leave for six consecutive days will be struck off from the college rolls automatically. Readmission is the sole discretion of the Principal and it can be allowed within 10 days. However, under special circumstances/exceptional cases (having unavoidable situation and sufficient reason on the part of student to go on such leave). Principal can consider such leave case on the special recommendation of tutor concerned Leave for sickness must be accompanied by a medical certificate from the competent medical authority.

Participation by the students in Sports/Cultural/NSS/Co-curricular activities/inter-college or university competitions shall be considered as duty leave (for the duration of respective competition(s) or activity) subject to the condition that it has been duly got recommended by the concerned activity incharge (s) and approved by the Principal before the concerned of such event.

LECTURE-ATTENDANCE: The students are essentially required to be punctual and regular in their classes according to the universities rules; every student must attend at least 75% Lectures both in theory and practical separately which forms the basis of awarding internal assessment and granting permission for taking end examination. The principal can condone the shortage up to 10% in special deserving cases.

अवकाश हेतु नियम

- 1. शिक्षक अधिकतम छः दिनों के अवकाश की अनुमित दे सकता है, अधिक के लिए प्राचार्य द्वारा हस्ताक्षरित आवेदन को प्रस्तुत करना होगा।
- गृह परीक्षा तथा कक्षा परीक्षण के दौरान अवकाश केवल वरिष्ठ प्राध्यापक के अनुमोदन पर ही प्राचार्य द्वारा दिया जाएगा।
- 3. लम्बे अस्वस्थता की स्थिति में अवकाश के लिए आवेदन करने पर छात्र को चिकित्सा प्रमाण पत्र भी प्रस्तुत करना होगा।

ANNUAL PRIZE DISTRIBUTION FUNCTION

The college organizes Annual Prize Distribution Function towards the end of each academic session, date for which is duly notified well in advance. Prizes are awarded to those students who excel in the fields of academics, sports, cultural and other co-curricular activities.

CO-CURRICULAR ACTIVITIES

Various co-curricular activities in the classrooms helps in imparting knowledge to the students without these activities, education can never be holistic in true trumps. Activities such as debates, Skills, Poster-making, Rangoli, Essay writing, Music etc. are organized to help integrating the vital aspects of an individual's outer and inner self namely the body, mind and soul.

SPORTS ACTIVITIES

The College provides excellent facilities to sportsperson who wish to make mark indifferent sports Activities.

PARENTS TEACHERS ASSOCIATION (PTA)

PTA plays a vital role in the development and smooth functioning of the institution by rendering co-operation to the college administration. The association is run by the elected executive committee which helps in taking various decisions for the development of the institution.

अभिभावक शिक्षक संघ

महाविद्यालय में प्रत्येक वर्ष अभिभावक शिक्षक संघ बनाया जाता है, जिसमें महाविद्यालय के बुनियादी ढांचे में सुधार हेतु अपना महत्वपूर्ण योगदान दिया जाता है। इसके इलावा यह संघ समय समय पर महाद्यालय की आवश्यकता अनुसार छात्र हित में अपना भरपूर सहयोग भी प्रदान करता हैं।

CELEBRATION OF DAYS

1	World Environment Day	5th June	7	N.S.S. Day	20th Sept
2	World Population Day	11th July	8	World AIDS Day	01st Dec.
3	Independence Day	15th Aug	9	Statehood Day	25th June
4	Energy Day/Sadbhavana Diwas	20th Aug.	10	Republic Day	26th Jan
5	Teachers' Day	5th Sept.	11	Science Day	28th Feb
6	Hindi Diwas	14th Sept	12	International Women Day	8th March

COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA)

The college students body called the CSCA is elected as per the norms and directions of HPU. It follows the recommendation of Lyngdoh committee. The CSCA extends helping hand to the college administration in the smooth functioning of all the activities.

महाविद्यालय में केन्द्रीय छात्र संघ

केन्द्रीय छात्र संघ हिमाचल प्रदेष विश्वविद्यालय के नियमां और अधिनियमों के अनुसार चुने जाते ह। महाविद्यालय में अनुशासन बनाए रखने के अलावा केन्द्रीय छात्र संघ विभिन्न सहकारी गतिविधियों जैसे सेमीनार अर्न्तमहाविद्यालय स्तर व वार्षिक समारोह स्तर के कार्यों में छात्रों को शामिल करने में भी एक महत्वपूर्ण भूमिका निभाता है।

CODE OF CONDUCT

Every College Student automatically comes under the code of discipline in the college campus. Any act of indiscipline will invite disciplinary action against the student(s). The code of discipline is as under:-

- 1. Students behaviour shall be marked by courtesy, dignity and respect for others. Indecent behavior towards faculty members or fellow students shall invite disciplinary action.
- 2. Use of mobiles phones is strictly prohibited in the class rooms and it should be in the silent mode while the student is in the college campus.

- 3. Adherence to the college rules and regulations is compulsory. Ignorance of the rules/regulation/orders as issued from time to time is no excuse. Students are expected to go through the hand book of information and college notice board(s) regularly. Defaulter shall invite penalties / disciplinary action.
- 4. Smoking or consumption of alcohol/drugs/narcotics/intoxicant/chewing tobacco/pan masala etc. in the college campus is strictly prohibited and punishable under law.
- 5. Idle sitting on wayside leading to college/parapet junction/unauthorized location in the campus will tantamount to an act of indiscipline.
- 6. Every student is required to carry his/her valid identity card and show the same to college authorities on demand. A student without I-Card can be asked by the college authorities to leave the campus. Habitual offenders may even be fined/handed over to police as an outsider.
- 7. Torturing physically or mentally eve teasing/passing derogatory remarks or making gestures to the new entrants shall tantamount to ragging which leads to punishment under law and may lead to one's expulsion from the college Discipline Committee (CDC) and existing rules.
- 8. Bringing outsiders into college campus without any valid official works by college students will be considered a violation of code of conduct.
- 9. Writing slogans on wall putting private notices on the college notice board, writing obscene remarks on the desks, disfiguring any piece of furniture, holding assembly or general house etc. in college premises especially without prior permission of strictly prohibited.
- 10. Any student found causing damage to building, furniture, electric fitting fans lab equipment etc. of college shall have to deposit the matching amount of the cost of items damaged. Besides it disciplinary action may be initiated against such defaulters.

आचरण और अनुशासन

प्राचार्य द्वारा महाविद्यालय में निम्नलिखित दुर्व्यवहार एवं अनुशासनहीनता के लिए किसी भी छात्र पर जुर्माना लगाया जा सकता है। और उसे महाविद्यालय से निलंबित एवं निष्कासित भी किया जा सकता है।

- परिसर में किसी छात्र या छात्रों के समूह द्वारा किसी अन्य छात्र का जबरदस्ती परिचय पूछना या उसे शारीरिक या मानसिक यातना पहचाना, रैगिंग समझा जाएगा।
- 2. किसी भी छात्र को ब्लैकबोर्ड, दीवार या फर्नीचर पर अभद व असंसदीय शब्दों को लिखने का दोषी पाया जाना।
- 3. उद्देशयहीन रुप से बरामदे में घूमना, शोर करना तथा अन्य कक्षाओं को बाधित करना।
- 4. महाविद्यालय में धूम्रपान, नशीली दवाओं तथा शराब आदि का इस्तमाल करना।
- 5. परिसर में फर्नीचर या किसी भी सम्पति को नुक्सान पहुंचाना।
- 6. परिसर में अवांछनीय बाहरी तत्वों व व्यक्तियों को लाकर अनावश्यक रुप से बैठे रहना।
- 7. कक्षा में मोवाइल फोन का इस्तेमाल करना।
- 8. बिना अनुमित किसी दीवार अथवा सूचना पट्ट पर पोस्टर चिपकाना। आवश्यक छात्रों के लिए
- 1. जो छात्र खेल या अतिरिक्त पाठ्यचर्या जैसी गतिविधियों तथा शैक्षिक पर्यटन में भाग लेते है उन्हें अपने माता—पिता / अभिभावकों से लिखित अनुमति लेना आवश्यक है।
- 2. प्रत्येक छात्र के पास सदैव उसका पहचान पत्र होना चाहिए जो उसे महाविद्यालय में प्रवेश लेने के बाद जारी किया जाएगा।

SCHOLARSHIPS

Various scholarship and awards regulated by the rules available in the college.

- Scheduled 4. IRDP Scholarships 1. Govt. of India Tribe/Schedule Caste Scholarships
- 2. Minority Students Scholarship Scheme 5. Handicapped Scholarships
- 3. Maharishi Valmik Chhatravrity
- 6. Kalpana Chawla Chatrivriti Yoina

These scholarships are awarded to students as per norms and rules prescribed by the department. The students should apply for these scholarships through an application recommended by the Faculty member along with the copy of Bank Passbook (account no. with IFSC code) and a copy of Aadhar Card on www.scholarships.gov.in.





आचार्य मनिष र. जोशी सचिव

Prof. Manish R. Joshi

Secretary





विश्वविद्यालय अनुदान आयोग University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार) (Ministry of Education, Govt. of India)

D.O. No.F.2-71/2022 (CPP-II) (C-114546)

12th June, 2024 / 22 ज्येष्ठ, 1946

Subject: Fee Refund Policy 2024-25

आदरणीय महोदया/महोदय,

The University Grants Commission receives many representations/complaints from students/parents on the non-refund of fees by the Higher Education Institutions (HEIs) on cancellation/withdrawal of admissions.

- 2. Students should be allowed a full refund of fees within a specified period to enable them to opt for a course of their choice.
- 3. The Commission has considered the matter in its 580th meeting held on 15 May 2024, and after considering the relevant factors decided, the following fee refund policy for the academic session 2024-25:
 - a. Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admissions/migrations of students up to 30 September 2024 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2024.
 - b. It shall apply to all higher education institutions, whether established or incorporated by or under a Central Act or a State Act, and every institution recognized by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a University declared as such under Section 3 therein and to all higher education institutions affiliated to a University.
 - c. These guidelines would also be applicable to organizations, consortiums, committees, associations, etc., constituted for the purpose of conducting counselling or processing admissions and collecting fees on behalf of participating HEIs, and the HEI concerned will be responsible for refund fees.
 - d. For any admission schedule extending/commencing beyond/after 31 October 2024, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference):

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally notified last date of admission
(2)	90%	Less than 15 days before the formally notified last date of admission
(3)	80%	15 days or less after the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 days after formally notified last date of admission

Cont...

- e. This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.
- 4. It may also be noted that the UGC has notified the Redressal of Grievances of Students Regulations, 2023, wherein "delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time" has been defined as one of the grievances.
- 5. The Higher Education Institutions are requested to ensure compliance with the fee refund policy for the academic session 2024-25 and redress any grievance by the provisions of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.
- 6. Any HEI violating the provisions of UGC Fee Refund Policy 2024-25 shall be liable for punitive action as notified in Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018.

सादर.

भवदीय.

(मनिष जोशी

सेवा में, सभी विश्वविद्यालयों के कुलपति। सभी महाविद्यालयों के प्राचार्य।

Fee Structurte

		7400	1050	1950	2300	BOUNDED TOTAL
2010	2190	2360	1920	1920	2270 :	27 G. TOTAL 25-26
700	700	700	700	700	700	26 2ND QUARTER
1310	1490	1660	1220	1220	1570	25 GROS TOTAL
100	0	0	0	0	0	24 MIGRATION FUND
300	300	300	300	300	300	23 PTA
90	270	90	0	0	0	22 COMMARCE PRATICAL
20	20	20	20	20	20	21/INTERNAL FUND
20	20	20	20	20	20	20 CULTURAL FUND
30	30	30	30	30	30	19 ROVERS & RANGERS
25	25	25	25	25	25	18 BOOK REPLACEMENT
10	10	10	10	10	10	17 FURNITURE REPAIR
10	10	10	10	10	10	16 CAMPUS DEVOPMENT
120	120	120	120	120	120	15 SPORT FUND
	6	6	6	6	6	14 HEALTH FUND
40	40	40	40	40	40	13 HOUSE EXAM .
	2	2	2	2	2	12 STUDENT WELFARE
50	50	50	50	50	50	11 COLLEGE MAGAZINE
	0	100	0	0	100	10 LIBRARY SECURITY
10	10	10	10	10	10	9 I, CARD
150	150	150	150	150	1,50	8 A.F.
60	60	60	60	60	60	7 B.F.
	12	12	12	12	12	6 HOLIDAY HOME FEE
	15	15	15	15	15	5 YOUTH WELFARE FEE
	15	15	15	15	. 15	4 HPU SPORTS FEE
	0	250	0	0	250	3 EXAM. FEE
300	300	300	300	300	300	2 TUTION FEE
	25	25	25	25	25	1 ADMISSION FEE
BCOM 3RD	BCOM 2ND	BCOM 1ST	BA 3RD	BA 2ND	BA 1ST	SN NAME OF FUND

	1450	1600	1800	1350	1350	1700	
	1410	1590	1760	1320	1320	1670	
	400	400	400	400	400	400	
400	1010	1190	1360	920	920	1270	700
	0	0	0	0	0	0	0
	300	300	300	300	300	300	0
	90	270	90	0	0	0	0
	20	20	20	20	20	20	0
30	20	20	20	20	20	20	30
	30	30	30	30	30	30	0
	25	25	25	25	25	25	0
	10	10	10	10	10	10	0
	10	10	10	10	10	10	0
120	120	120	120	120	120	120	120
	6	6	6	6	6	6	0
40	40	40	40	40	40	40	40
	2	2	₅ 2	2	v 2	2	0
	50	50	50	50	50	50	0
	0	0	100	0	0	100	0
	10	10	10	10	10	10	0
150	150	150	150	150	150	150	150
60	60	60	60	60	60	æ	60
1	12	12	12	12	12	12	0
	15	15	15	15	15	15	0
	15	15	15	15	15	15	0
	0	0	250	0	0	250	0
	0	0	0	0	0	0	300
	25	25	25	25	25	25	0
2ND QUARTER	BCOM 3RD	BCOM 2ND	BCOM 1ST	BA 3RD	BA 2ND	BA 1ST	2ND QUARTER
				GIRLS			

Note: Absence and other Fines

Absence from Theory	Rs 01/- per period
Absence from practical	Rs 03/- per period
Absence from House examination (MTT)	Rs 10/- per paper
Late payment of dues	Rs 01/- per days
Late return of Library Books	Rs 01/- per days
Readmission fee first time	Rs 100/-
Readmission fee second time	Rs 200/-
Note:	 In case a student does not deposit college dues, his/her name will be automatically struck off from the college rolls If a student does not claim refundable security deposits within one year of leaving the college his/her claim of refund there after not be entertained. All students are advised not to pay money to any officials of the college without proper receipt.

ROASTER FOR UG PROGRAMME					
1	25	49	73	97 SC	
2	26 SC	50	74	98 Cul	
3	27 ST	51	75	99 SP	
4	28	52 SC	76	100 PC	
5	29	53 ST	77	101	
6	30	54	78 SC	102	
7 SC	31	55	79 SP	103	
8	32	56	80 ST	104	
9	33 SC	57	81 Cul	105	
10	34 PC	58	82	106 SC	
11	35	59 SC	83	107 ST	
12 SC	36	60 SP	84	108	
13 ST	37	61 Cul	85 SC	109	
14	38 Cul	62	86	110	
15	39 SC	63	87	111	
16	40 SP	64	88	112	
17	41 ST	65 SC	89	113 SC	
18 SC	42	66 PC	90	114	
19 SP	43	67 ST	91 SC	115	
20 Cul	44	68	92	116	
21	45	69	93 ST	117 SP	
22	46	70	94	118 Cul	
23	47	71	95	119 SC	
24	48	72 SC	96	120 ST	

Abbreviations:- PC: Physical Challenged, Cul: Cultural, Sp: Sports, SC: Schedule Caste,

ST: schedule Tribe.

Note: The disability of physically challenged will be as prescribed by the Govt. of Himachal Pradesh i.e. 40% or more

Note: All the students are advised to read the Notice Board Regularly.

Internal Complaint Committee/Grievances Cell

According to the UGC (Redressal of Grievances of Students) Regulations, 2023, colleges must have a process to handle student complaints. This means that if you're a student at the college or want to join, and you have a problem or complaint, there's a special Grievance Redressal Committee (SGRC) set up to help.

The SGRC will review your complaint fairly and follow the rules of natural justice. They have to send a report with their suggestions or solutions to the college's decision-makers within 15 working days after receiving your complaint.

Sr. No.	Committee	Convener	Members
1.	Internal Complaint Committee/Grievances Cell	Dr. Rekha Gupta (9418593231)	Dr. Vinod Kumar Dr. Jyoti Sharma Dr. Richa Sharma Mr. Rakesh Kumar

Ragging-A Punishable Offence

Ragging means any act, conduct or practice by which dominate power of senior students is brought to bear on the freshly enrolled or in any way considered junior by other students which involves physical and psychological assault or threat to other students or use of force or violation of dignity and honor of such students or expose students to ridicule effect their self-esteem or entail verbal abuse, aggression, indecent gestures and obscene behavior. Any students found involved in ragging will be punished strictly by the college authorities and such penalization may include

- Expulsion from the college
- Suspension from the classes
- Fine with a public apology
- With holding scholarships or other benefits
- Debarring from the representation in events
- Legal proceeding under criminal law shall be initiated. It includes imprisonments
 for a team which may extend to three year or with fine which may extend to fifty
 thousand or with both.

In Emergency, Call at Following Numbers



- 1. Principal GDC Chintpurni 9417487127/8847232584
- 2. Toll free Helpline Number 1800-180-5522
- 3. Email id-helpline @antiragging.in

EVENTS





















